

# application form

FOR OVERSEAS TRAVELS



**INSPIRED TRAVELLER**

in association with



**My Way Travel**

**Phone** 02 8005 0978

**Email** william@inspiredtraveller.com.au

**Web** www.inspiredtraveller.com.au

## PERSONAL DETAILS (names as appear on passport)

Title \_\_\_\_\_ Given name \_\_\_\_\_

Preferred given name (if any) \_\_\_\_\_

Family name \_\_\_\_\_

Email \_\_\_\_\_

Phone (day) \_\_\_\_\_

Phone (evening) \_\_\_\_\_

Mobile \_\_\_\_\_

Mailing address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Contact in case of emergency

Full name \_\_\_\_\_

Contact number \_\_\_\_\_

## PASSPORT DETAILS

Nationality \_\_\_\_\_

Date of Birth \_\_\_\_\_

Place of Birth \_\_\_\_\_

Passport Number \_\_\_\_\_

Date of Expiry \_\_\_\_\_

Place of Issue \_\_\_\_\_

## ROOM TYPE (please indicate preference)

Twin (2 beds)  Double (1 bed)  Single

If there is a particular traveller you wish to share with, please advise his/her name. \_\_\_\_\_

\_\_\_\_\_

## TRAVEL INSURANCE

Would you like us to send you a travel insurance brochure?

Yes  No

## SPECIAL REQUESTS

Please indicate if you have special dietary needs or other special needs. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ADDITIONAL INFORMATION

Please indicate any other important information you think we should be aware of. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## PAYMENT OF DEPOSIT – \$500 per person

**CHEQUE** – payable to *My Way Travel*

**DIRECT CREDIT** – please transfer your payment to:

**Account name** My Way Travel Client Trust A/C

**BSB Number** 032 056

**Account Number** 197 902

**Reference** Your name and tour name

**CREDIT CARD** – a surcharge of 1.5% applies

MasterCard  VISA

Card number

Name on Card \_\_\_\_\_

Expiry Date \_\_\_\_\_ Amount \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only	Date received	Invoice no#	D/E	Refer to	Date confirmation sent
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## BOOKING CONDITIONS

Please carefully read the following terms and conditions.

## TRAVEL INSURANCE

You need to obtain comprehensive medical and travel insurance to participate on a tour. We will ask you to submit a copy of your insurance certificate before you travel.

## PASSPORTS AND VISAS

You need to have a valid passport to travel internationally with at least six months' validity from the date of your return to Australia. If visas are required, we will let you know. While we will do our best to assist you to obtain visas, it is your responsibility to ensure that you have the correct visas before you travel.

## CHANGES IN PRICE AND ITINERARY

We reserve the right to increase the price of the tour if there is a significant change in the exchange rates. In addition, occasionally there are circumstances beyond our control which require us to make changes to the itinerary and advertised hotels, airlines and tour leaders. We will let you know of such changes as soon as they arise.

## DUTY OF CARE

While on tour to ensure your safety and care, and those of each tour participant, it is important that you follow reasonable instructions of the tour leaders.

## DEPOSITS & FINAL PAYMENTS

You are required to pay a non-refundable deposit to secure your place on a tour and pay the balance 60 days before departure. We will send you an invoice for final payment about 75 days before departure. Deposits and final payments can be made by cash, cheque, direct credit. If you paying by Visa or MasterCard, a 1.5% surcharge applies.

## CANCELLATIONS

If you wish to cancel your booking, you need to let us know in writing. The following cancellation charges will apply:

More than 60 days before departure	The deposit is forfeited
Between 60 and 45 days before departure	25% of the total tour cost
Between 44 and 22 days before departure	50% of the total tour cost
21 Days or less before departure	100% of the total tour cost

The cancellation date is the date we receive your written advice.

If we cancel a tour because of insufficient bookings, we will let you know about 75 days before departure and you will receive a full refund of all monies paid.

## INCLUDED SERVICES NOT UTILISED

If you do not use the included services such as accommodation, meals, or entrance fees, we regret that no refund is available.

## ACKNOWLEDGEMENT OF BOOKING CONDITIONS

I have read, understood and accept the booking conditions listed on this form.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## TRAVEL DECLARATION

Inspired Traveller and My Way Travel cannot anticipate exceptional events that may take place during a tour. I acknowledge and understand Inspired Traveller and My Way Travel, their agents, and employees do not accept responsibility for any loss, damage or injury suffered by me, or for my death, caused by weather conditions, war, terrorist activity, civil commotion or any cause beyond the control of Inspired Traveller and My Way Travel, their agent or employees.

I release Inspired Traveller and My Way Travel, their agents and employees from any liability for any injury to me or my death, or any destruction or damage to any of my property resulting from any of the above causes while undertaking a tour.

Name \_\_\_\_\_

Name and Date of Tour \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## WHERE TO SEND YOUR COMPLETED FORM?

By post, please mail to:

Edward Ngo  
My Way Travel  
164 Hargrave St  
PADDINGTON NSW 2021

By fax, please attention fax to:

Edward Ngo  
(02) 8580 5771